

# EXECUTIVE DECISION

made by a Cabinet Member




## REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – HCD01 20/21

Decision			
1	<b>Title of decision:</b> Local Authority Emergency Assistance Grant for Food and Essential Supplies		
2	<b>Decision maker (Cabinet member name and portfolio title):</b> Chris Penberthy, Cabinet Member for Housing and Co-operative Development		
3	<b>Report author and contact details:</b> Rachel Silcock, <a href="mailto:Rachel.silcock@plymouth.gov.uk">Rachel.silcock@plymouth.gov.uk</a>		
4	<b>Decision to be taken:</b> <b>Approve the Local Authority Emergency Assistance Grant for Food and Essential Supplies Plymouth Scheme as set out in the attached report</b>		
5	<b>Reasons for decision:</b> The government has made available £343,179.73 to Plymouth City Council for providing emergency food and essential supplies to people who need it as a result of the COVID-19 Pandemic. This scheme is Plymouth City Council's approach to delivering the fund.		
6	<b>Alternative options considered and rejected:</b> To not implement the fund. This would mean that Plymouth people who are in a difficult financial situation as a result of the COVID-19 pandemic would miss out on food and emergency supplies		
7	<b>Financial implications:</b> The funding is wholly provided by the government, there are no financial implications		
8	<b>Is the decision a Key Decision?</b> (please contact <a href="#">Democratic Support</a> for further advice)	<b>Yes</b>	<b>No</b>
			<b>Per the Constitution, a key decision is one which:</b>
			in the case of <b>capital</b> projects and contract awards, results in a new commitment to spend and/or save in excess of <b>£3million</b> in total
			in the case of <b>revenue</b> projects when the decision involves entering into new commitments and/or making new savings in excess of <b>£1 million</b>
			is <b>significant</b> in terms of its effect on communities living or working in an area comprising <b>two or more</b> wards

				in the area of the local authority.
	<b>If yes, date of publication of the notice in the <a href="#">Forward Plan of Key Decisions</a></b>			
<b>9</b>	<b>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</b>	The grant will be used to support the provision of food to some of Plymouth's vulnerable people and communities in deprived areas which have been disproportionately affected by COVID-19 as part of a Fairer Plymouth. It also promotes the Co-operative agenda by bringing food poverty organisations together to work collectively to source and distribute food in a sustainable way		
<b>10</b>	<b>Please specify any direct environmental implications of the decision (carbon impact)</b>	None directly arising from the recommendation from this report		
<b>Urgent decisions</b>				
<b>11</b>	<b>Is the decision urgent and to be implemented immediately in the interests of the Council or the public?</b>	<b>Yes</b>	<input checked="" type="checkbox"/>	(If yes, please contact Democratic Support ( <a href="mailto:democraticsupport@plymouth.gov.uk">democraticsupport@plymouth.gov.uk</a> ) for advice)
		<b>No</b>	<input type="checkbox"/>	<b>(If no, go to section 13a)</b>
<b>12a</b>	<b>Reason for urgency:</b> This has been a complex programme to set up in a short space of time, requiring new and diversified relationships with a lot of organisations. In order to mobilise delivery before the predicted escalation of the emergency in October, this decision cannot be delayed.			
<b>12b</b>	<b>Scrutiny Chair Signature:</b>	<i>Councillor Mrs Aspinall (agreed via email)</i>	<b>Date</b>	14 September 2020
	<b>Scrutiny Committee name:</b>	Scrutiny Management Board		
	<b>Print Name:</b>	Councillor Mary Aspinall		
<b>Consultation</b>				
<b>13a</b>	<b>Are any other Cabinet members' portfolios affected by the decision?</b>	<b>Yes</b>	<input type="checkbox"/>	
		<b>No</b>	<input checked="" type="checkbox"/>	<b>(If no go to section 14)</b>
<b>13b</b>	<b>Which other Cabinet member's portfolio is affected by the decision?</b>			

<b>I3c</b>	<b>Date Cabinet member consulted</b>		
<b>I4</b>	<b>Has any Cabinet member declared a conflict of interest in relation to the decision?</b>	<b>Yes</b>	If yes, please discuss with the Monitoring Officer
		<b>No</b>	
<b>I5</b>	<b>Which Corporate Management Team member has been consulted?</b>	<b>Name</b>	Ruth Harrell
		<b>Job title</b>	<b>Director of Public Health</b>
		<b>Date consulted</b>	<b>17/08/2020</b>
<b>Sign-off</b>			
<b>I6</b>	<b>Sign off codes from the relevant departments consulted:</b>	<b>Democratic Support (mandatory)</b>	DS3I 20/21
		<b>Finance (mandatory)</b>	pl.20.21.75
		<b>Legal (mandatory)</b>	MS/02.09.20
		<b>Human Resources (if applicable)</b>	
		<b>Corporate property (if applicable)</b>	
		<b>Procurement (if applicable)</b>	
<b>Appendices</b>			
<b>I7</b>	<b>Ref.</b>	<b>Title of appendix</b>	
	<b>A</b>	<b>Briefing Report</b>	
<b>Confidential/exempt information</b>			
<b>I8a</b>	<b>Do you need to include any confidential/exempt information?</b>	<b>Yes</b>	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in <b>I8b</b> below.  (Keep as much information as possible in the briefing report that will be in the public domain)
		<b>No</b>	
		<b>Exemption Paragraph Number</b>	

		1	2	3	4	5	6	7
<b>I8b</b>	<b>Confidential/exempt briefing report title:</b>							
<b>Background Papers</b>								
<b>I9</b>	<p>Please list all unpublished, background papers relevant to the decision in the table below.</p> <p>Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</p>							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
<b>Cabinet Member Signature</b>								
<b>20</b>	<p>I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.</p>							
<b>Signature</b>				<b>Date of decision</b>	15/09/2020			
<b>Print Name</b>	Councillor Chris Penberthy							